



**TARYLE & ASSOCIATES**  
 CERTIFIED PUBLIC ACCOUNTANTS

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### 2009 Business Use of Home Organizer

Home office must be used regularly & exclusively for business purposes.  
 Make sure you have proper documentation of you home office in case of an Audit

Area used regularly and exclusively for business and or inventory storage \_\_\_\_\_ square feet  
 Area used only partly for day care \_\_\_\_\_ square feet  
 Total area of your home \_\_\_\_\_ square feet

**Daycare only**

Number of weeks used for daycare if less that a full year \_\_\_\_\_  
 Number of days used for daycare each week \_\_\_\_\_  
 Number of days closed for holidays, vacations, etc \_\_\_\_\_  
 Number of hours used for daycare each day \_\_\_\_\_  
 Business home office was used for \_\_\_\_\_  
 If more than one please list with the percent each business used  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Expenses	Indirect**	Direct*
Mortgage interest	_____	_____
Real Estate taxes	_____	_____
Insurance	_____	_____
Repairs and Maintenance	_____	_____
Utilities	_____	_____
Rent	_____	_____
Cleaning supplies	_____	_____
Cleaning service	_____	_____
HOA fees	_____	_____
Other Expenses _____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

\* Direct means expenses for items only used in the home office  
 \*\* Indirect means expense that applies to the home office & other parts of the home

Depreciation	Dated Acquired	Date Placed in Service	Cost including land
Residence Improvements	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Enter land value included in cost of residence	_____	_____	_____

