



TARYLE ACCOUNTING, CPA PLLC
 CERTIFIED PUBLIC ACCOUNTANT

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Business Use of Home Organizer

Home office must be used regularly & exclusively for business purposes.
 Make sure you have proper documentation of you home office in case of an Audit

Area used regularly and exclusively for business and or inventory storage _____ square feet
 Area used only partly for day care _____ square feet
 Total area of your home _____ square feet

Daycare only

Number of weeks used for daycare if less that a full year _____
 Number of days used for daycare each week _____
 Number of days closed for holidays, vacations, etc _____
 Number of hours used for daycare each day _____
 Business home office was used for _____
 If more than one please list with the percent each business used

Expenses	Indirect**	Direct*
Mortgage interest	_____	_____
Real Estate taxes	_____	_____
Insurance	_____	_____
Repairs and Maintenance	_____	_____
Utilities	_____	_____
Rent	_____	_____
Cleaning supplies	_____	_____
Cleaning service	_____	_____
HOA fees	_____	_____
Other Expenses _____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

* Direct means expenses for items only used in the home office
 ** Indirect means expense that applies to the home office & other parts of the home such as mortgage, property tax, insurance.

Depreciation	Dated Acquired	Date Placed in Service	Cost including land
Residence Improvements			
Cost of residence	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Enter land value included in cost of residence	_____	_____	_____