

** If an LLC please **indicate the tax treatment**
(C Corporation, S Corporation, Partnership or Sole Proprietorship)

Please Fax or E-mail as soon as possible

Fax 480 948-9530 Attn: Tax Returns or e-mail info@tacpas.com

Extension Information

If you will not be able to or don't want to file your tax return by April 17th the IRS will grant a 6 month extension of time to file until October 15th. Notice that this is an extension of time to file the return not an extension of time to pay. The extension request and all taxes owed for the 2011 calendar year must be postmarked by April 18th in order for the extension to be approved. We do not charge extra for the preparation of the extension requests.

There are three options for filing an extension:

1. If you don't think that you will owe any additional tax. Your Federal and State extensions can be filed showing no tax due.
2. If you know how much you want to pay with your request for extension. Let us know the amounts you want to pay and we will prepare the Federal and State extensions based on that amount.
3. You would like us to calculate your estimated Federal and State tax liabilities. You need to complete a [tax organizer](#) and send it to us no later than March 31, 2012 along with all tax records and documents you have received to date. If you choose to have us calculate your estimated tax payments we require a payment of \$425 before we prepare your extension. **This payment will be applied to the fee for preparing your tax return.**

Please note that if you end up owing additional taxes once your return is completed you may be subject to late filing and underpayment penalties plus interest.

Also note that if you are required to make quarterly estimated tax payments those payments are due even if your return has been extended. If you choose to have us calculate an estimate for your extension we will also calculate your 2012 quarterly estimated tax payments

EXTENSION REQUEST

Name _____

Social Security Number _____

Address _____

- Prepare an extension with no taxes due.
- Prepare an extension with \$_____ federal & \$_____ state
additional states _____ \$_____
- Estimate my taxes due based on the information I sent you already and prepare an extension. (If you choose this we will charge your credit card \$425. This amount will be applied to your tax return preparation fee. Please complete the billing information below*)

Please note: If no tax payment is made with the request for extension, and you do eventually have a tax liability, please be aware that you may be assessed a late payment fee including interest and penalties.

*Billing Information

Billing Name: _____

Your Name (if different) _____

Name as it appears on card: _____

Billing Address for card: _____

Please bill my credit card:

Type of Card:

Visa MasterCard American Express

Card Number: _____

Expiration Date: / CV2: _____ / _____

Signature: _____

Amount: _____